

# ACF Stakeholders Governing Board

## MEETING #2

Beginning on February 25<sup>th</sup> at 10:00 AM and ending on February 26<sup>th</sup> at 1:00 PM Eastern  
Optional field trip on the afternoon of February 26<sup>th</sup>

Old Cotton Warehouse  
SW Corner of Water Street and Avenue E  
Apalachicola, FL

### ***DRAFT AGENDA V.2 2/10/09***

#### **Meeting Objectives:**

- 1) To discuss and approve a decision making in the ACFS
- 2) To discuss and approve an approach for ACFS facilitation and note taking
- 3) To discuss current events in the ACF Basin
- 4) To share standing committee and execute committee status reports
- 5) To approve Standing Committee Workplans
- 6) To provide an opportunity for the Standing Committees to meet and work on relevant action items
- 7) To determine the next steps for the ACFS

#### **Pre-Meeting Handouts:**

- 1) Meeting Agenda
- 2) Committee Workplans
- 3) Committee Directives and Staffing

**Note:** Non-Governing Board Members are asked to provide a \$25 registration fee at the meeting, which will cover drinks, snacks, and lunch.

### **Thursday, February 25<sup>th</sup>**

#### **9:30 AM – Optional Introduction to the ACFS (Executive Committee)**

- Initiate new members to the ACFS

#### **10:00 AM – Welcome, Meeting Objectives/Agenda (Wilton Rooks and Facilitator)**

#### **10:10 AM – Governing Board Member and Observer Introductions (Facilitator)**

- Members note their name, affiliation, sub-basin, and representation category

#### **10:45 AM – Discuss ACFS Decision Making (Wilton Rooks)**

#### **11:45 -1:15 PM – Working Lunch – Members meet in Committees**

#### **1:15 PM – Discuss Facilitator/Notetaker Approaches (Dan Tonsmeire)**

#### **2:00 PM – Executive Committee Report (Wilton Rooks)**

- Status Update

**2:45 PM – Break**

**3:00 PM – Finance Committee Report (Billy Turner and Billy Houston)**

- Status Update
- Discuss and Approve:
  - o Finance and Accounting Procedures
  - o Proposed 2010 Budget

**4:15 PM – Issues Committee Report (Frank Stephens and Dave McClain)**

- Status Update
- Discuss and approve workplans:
  - o Committee standing operating procedures
  - o Data
  - o Understanding the Problem
  - o Hire Consultant
  - o Sustainability
  - o Statement of needs
- Discuss Needs Statements

**5:10 PM – General Member and Observer Comments**

**5:25 PM – Review Action Items, Parking Lot and Agenda (Facilitator)**

**5:30 PM - Adjourn**

**6:30 PM – Local Seafood Tapas Buffet (Cash bar) at the Gibson Inn**

**Friday, February 26<sup>th</sup>**

**8:30 AM – Agenda Review (Facilitator)**

**8:35 AM –Issues Committee Report (Frank Stephens and Dave McClain) -- Continued**

- Wrap up and discussion/decision making from Day 1

**9:30 AM – Inter-Governmental Affairs Committee Report (George Martin and Joe Maltese)**

- Status Update
- Discuss and approve Inter-Governmental workplan and communication strategy
- Address action items from meeting #1: Re-work the draft Resolution to the Governors

**10:30 AM – Membership Committee Report (Bob Tant)**

- Status Update
- Discuss committee process and procedures
- Address action items from meeting #1, including:
  - o Issue of proxies/alternates
  - o Term limits
  - o Standing committee size
  - o Tribal membership
  - o Federal/state employees joining the ACFS as individuals

**11:15 AM – Break**

**11:30 AM – Education/Outreach Committee Report (Steve Cannon)**

- Status Update
- Discuss and approve Education/Outreach Committee Workplan

**12:00 PM – General Member and Observer Comments**

**12:15 PM – Review Next Steps (Facilitator)**

- Schedule for future meetings

**12:30 PM - Members meet in Committees**

**1:00 PM - Adjourn**

**2:00 PM – Optional Boat Tour of the lower Apalachicola River**

- Complimentary ride aboard the Apalachicola National Estuarine Research Reserve vessel Tideline